

# JOINT SEWAGE TREATMENT PLANT EMPLOYMENT APPLICATION

Joint Sewage Treatment Plant  
4480 Old Vestal Road  
Vestal, NY 13850  
<http://bjcwtp.org/>

Action Taken \_\_\_\_\_

Referred To \_\_\_\_\_

Date \_\_\_\_\_

*Federal, State and Local laws prohibit discrimination in employment because of race, color, religion, national origin, sex, age, disability, marital status, criminal record, sexual orientation or veteran status.*

**DIRECTIONS: Please print in ink or type. Please answer all questions completely. An incomplete application may result in disqualification. A resume may not be substituted.**

Position for which you are applying: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
(Number) (Street) (City)

EMAIL ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

1. How long have you lived in Binghamton? Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_

2. Are you legally eligible for employment in the USA? \_\_\_\_\_ Yes \_\_\_\_\_ No

3. If you are under the age of 18 years, state your birth date: \_\_\_\_\_

4. If a motor vehicle is required for a position, please circle the license you presently possess:  
 Class A B C D E (N.Y. State) C.D.L. Class \_\_\_\_\_

5. Check appropriate answer for each question:

A. Were you ever dismissed or discharged from any employment for reasons other than lack of work or funds? \_\_\_\_\_ YES \_\_\_\_\_ NO

B. Did you ever resign from any employment rather than face dismissal? \_\_\_\_\_ YES \_\_\_\_\_ NO

C. Have you ever been convicted of any crime? \_\_\_\_\_ YES \_\_\_\_\_ NO

D. Are you now under charges for any crime? \_\_\_\_\_ YES \_\_\_\_\_ NO

*If you answered "YES" to any of the questions in #5, give specifics under REMARKS on the last page of this application. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the duties and responsibilities of the position for which you are applying.*

6. Veteran of the U.S. Armed Forces? \_\_\_\_\_ Yes \_\_\_\_\_ No Dates: \_\_\_\_\_ Branch \_\_\_\_\_

7. EDUCATION: Please state highest grade completed: \_\_\_\_\_

Name & Location	Grad? Y or N	Course of Study Degree & Date	# Credits Completed
HIGH SCHOOL OR GED			
COLLEGE			
OTHER SCHOOLS OR SPECIAL COURSES			

**THE BINGHAMTON-JOHNSON CITY JOINT SEWAGE TREATMENT PLANT IS AN EQUAL OPPORTUNITY EMPLOYER  
WITH A COMMITMENT TO WORKFORCE DIVERSIFICATION.**

**8. EMPLOYMENT**

Describe your employment history as completely as possible, starting with your most recent employer. Please include all relevant skills and experience.

EMPLOYER \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_  
ADDRESS \_\_\_\_\_ DATES EMPLOYED \_\_\_\_\_  
JOB TITLE \_\_\_\_\_ SUPERVISOR'S NAME \_\_\_\_\_  
REASON FOR LEAVING \_\_\_\_\_

DESCRIBE YOUR DUTIES AND WORK EXPERIENCE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMPLOYER \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_  
ADDRESS \_\_\_\_\_ DATES EMPLOYED \_\_\_\_\_  
JOB TITLE \_\_\_\_\_ SUPERVISOR'S NAME \_\_\_\_\_  
REASON FOR LEAVING \_\_\_\_\_

DESCRIBE YOUR DUTIES AND WORK EXPERIENCE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMPLOYER \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_  
ADDRESS \_\_\_\_\_ DATES EMPLOYED \_\_\_\_\_  
JOB TITLE \_\_\_\_\_ SUPERVISOR'S NAME \_\_\_\_\_  
REASON FOR LEAVING \_\_\_\_\_

DESCRIBE YOUR DUTIES AND WORK EXPERIENCE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REMARKS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I AFFIRM THE STATEMENTS MADE ON THIS APPLICATION (INCLUDING ATTACHED PAPERS) ARE TRUE UNDER THE PENALTIES OF PERJURY. FALSE STATEMENTS SHALL BE SUFFICIENT CAUSE FOR DISMISSAL.**

DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

Rev 1/6/2020

# Criminal Background Check

---

Joint Sewage Treatment Plant  
Release and Authorization to Conduct  
Criminal Conviction Background Check

In consideration of the Binghamton-Johnson City Joint Sewage Treatment Plant's evaluation of my suitability for employment, I, \_\_\_\_\_, do hereby authorize and agree that the Binghamton-Johnson City Joint Sewage Treatment Plant may perform a full criminal conviction background check in order to verify the information I have provided in this regard on the Binghamton-Johnson City Joint Sewage Treatment Plant employment or exam application. I understand and agree that the Binghamton-Johnson City Joint Sewage Treatment Plant may obtain any criminal court documents and/or police records which may be relevant to any and all of my criminal convictions, whether or not I have listed such criminal convictions on the Binghamton-Johnson City Joint Sewage Treatment Plant's employment or exam application. I further understand that my failure to make a full disclosure of any criminal convictions as requested on the Binghamton-Johnson City Joint Sewage Treatment Plant's employment or exam application or my intentionally making false statement(s) regarding any criminal convictions(s) may subject me to immediate dismissal at any time in the future.

I agree not to assert any claims or causes of action of any kind against the Binghamton-Johnson City Joint Sewage Treatment Plant, its officials, its agents, and/or its employees as a result of this criminal conviction background check. I further release and forever discharge the Binghamton-Johnson City Joint Sewage Treatment Plant, its officials, its agents, and its employees from any and all claims, demands, damages, actions, causes of action or suits or any kind of nature whatsoever arising from the Binghamton-Johnson City Joint Sewage Treatment Plant's investigation of my criminal conviction background. I acknowledge that the Binghamton-Johnson City Joint Sewage Treatment Plant has made no representations of any kind as to whether employment will be offered at the conclusion of this criminal conviction background check.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**FAILURE TO COMPLETE AND SIGN THIS FORM WILL DISQUALIFY YOU FROM ANY CONSIDERATION FOR EMPLOYMENT WITH THE BINGHAMTON-JOHNSON CITY JOINT SEWAGE TREATMENT PLANT.**

***THE BINGHAMTON-JOHNSON CITY JOINT SEWAGE TREATMENT PLANT IS AN EQUAL OPPORTUNITY EMPLOYER WITH A COMMITMENT TO WORKFORCE DIVERSIFICATION.***