

Finance Committee
BINGHAMTON-JOHNSON CITY JOINT SEWAGE BOARD

(DRAFT)
SCHEDULE
FOR PREPARATION, SUBMISSION, AND REVIEW OF
THE 2025 JOINT SEWAGE BOARD PROPOSED BUDGET

*(Finance Committee Meetings are to be held in the Administration Building 1st Floor Conference Room
at the Binghamton-Johnson City Joint Sewage Treatment Plant, 4480 Vestal Road, Vestal)*

4:00pm	Tuesday, July 2, 2024	Superintendent submits 2025 budget requests to Board Members (e-mail submission)
<i>(during)</i>	Tuesday, July 9, 2024	Board Meeting (preliminary overview presentation/discussion re Superintendent's requests)
3:30pm	Wednesday, July 24, 2024	Finance Committee Meeting (focus on Contractual Expenses [Part I {*.53002, *.54000 - *.54999}])
3:30pm	Monday, July 29, 2024	Finance Committee Meeting (focus on Personnel and Employee Benefits)
3:30pm	Thursday, August 1, 2024	Finance Committee Meeting (focus on Contractual Expenses [Part II { <i>cont.</i> }], Equipment and Capital Outlay [including Reserve and Fund Balance aspects], Contingency, Estimated Revenue, and Fees)
<i>(if needed)</i>		
3:30pm	Monday, August 5, 2024	Finance Committee Meeting (carryover items [<i>if any</i>])
4:00pm	Wednesday, August 7, 2024	2025 proposed budget resulting from Finance Committee meetings e-mailed to Board Members
<i>(during)</i>	Tuesday, August 13, 2024	Board Meeting (vote to adopt proposed 2025 budget and authorize presentation to Owners)
4:30pm	Wednesday, August 14, 2024	IMA-X deadline for submission of proposed 2025 budget to Owner Budget Officers
<i>n/a</i>	Thursday, August 22, 2024	? - Informational correspondence/e-mail to Owner Mayors and Legislative Body Members
<i>n/a</i>	Thursday, August 29, 2024	? - Informational correspondence/e-mail to Municipal User CEOs
?	Tuesday, September 10, 2024	IMA-X deadline for Owner Legislative Bodies to schedule/hold first joint public meeting
?	Tuesday, September 24, 2024	IMA-X deadline for Owner Legislative Bodies to act on proposed 2025 budget