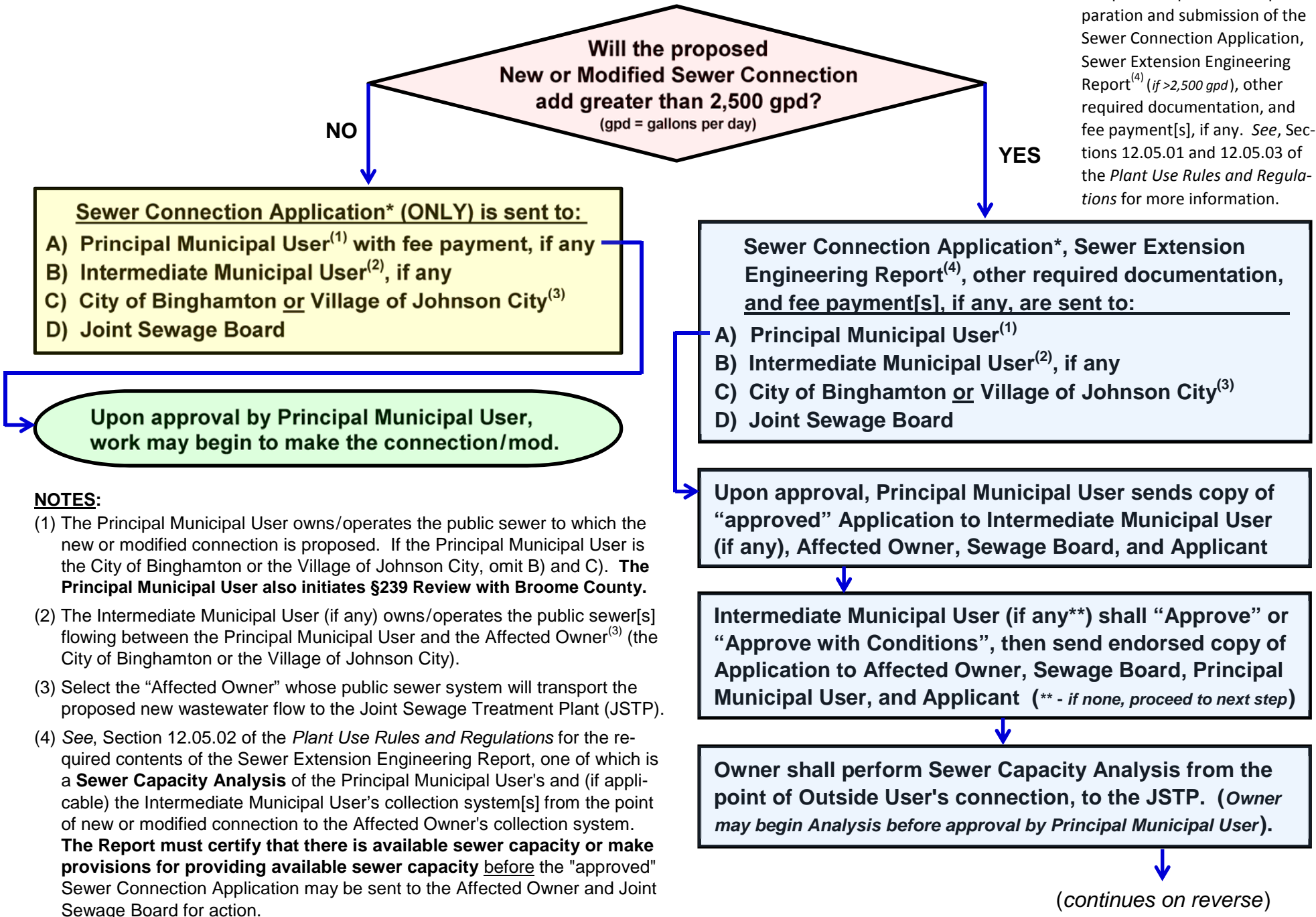


**Binghamton-Johnson City Joint Sewage Board
New or Modified Sewer Connection Application Process**

* - NOTE: The Applicant or Developer is responsible for preparation and submission of the Sewer Connection Application, Sewer Extension Engineering Report⁽⁴⁾ (if >2,500 gpd), other required documentation, and fee payment[s], if any. See, Sections 12.05.01 and 12.05.03 of the *Plant Use Rules and Regulations* for more information.



NOTES:

- (1) The Principal Municipal User owns/operates the public sewer to which the new or modified connection is proposed. If the Principal Municipal User is the City of Binghamton or the Village of Johnson City, omit B) and C). **The Principal Municipal User also initiates §239 Review with Broome County.**
- (2) The Intermediate Municipal User (if any) owns/operates the public sewer[s] flowing between the Principal Municipal User and the Affected Owner⁽³⁾ (the City of Binghamton or the Village of Johnson City).
- (3) Select the "Affected Owner" whose public sewer system will transport the proposed new wastewater flow to the Joint Sewage Treatment Plant (JSTP).
- (4) See, Section 12.05.02 of the *Plant Use Rules and Regulations* for the required contents of the Sewer Extension Engineering Report, one of which is a **Sewer Capacity Analysis** of the Principal Municipal User's and (if applicable) the Intermediate Municipal User's collection system[s] from the point of new or modified connection to the Affected Owner's collection system. **The Report must certify that there is available sewer capacity or make provisions for providing available sewer capacity before** the "approved" Sewer Connection Application may be sent to the Affected Owner and Joint Sewage Board for action.

Infiltration/Inflow (I/I) Offset Flow Credit Bank
Bank Administration Process

Upon receipt of "approved" Sewer Connection Application for a proposed new or modified connection adding >2,500 gpd, acted upon by each of:

- A) Principal Municipal User⁽¹⁾
- B) Intermediate Municipal User⁽²⁾, if any
- C) City of Binghamton or Village of Johnson City⁽³⁾
- D) Joint Sewage Board

the Flow Credit Bank Administrator⁽⁵⁾ will perform banking duties under Section 13.15 of the *Plant Use Rules and Regulations*.

The Flow Credit Bank Administrator shall check the Applicant's balance of Flow Credits within the I/I Remediation Basin in which the new or modified sewer connection is proposed. Applicant shall provide documentation in support of transfer of Flow Credits not already registered in Applicant's name (such as a Bill of Sale, etc.).

If sufficient Flow Credits are confirmed available, and provided there is available capacity both in the affected sewers and at the JSTP to accommodate the estimated peak sewage flow as documented in the Sewer Extension Engineering Report, then the Flow Credit Bank Administrator shall issue a Flow Credit Note to Applicant with an expiration date of one-year.

NOTES (continued):

(5) The Sewage Board has designated its Business Manager as Bank Administrator for the Infiltration/Inflow Offset Flow Credit Bank.

Not later than 45 days from receipt of the approved Application from the Intermediate Municipal User (or, if none, the Principal Municipal User), Affected Owner shall "Approve" or "Approve with Conditions" and then send endorsed copy of the Application to the Sewage Board, Principal Municipal User, Intermediate Municipal User, and Applicant. (*Certification of available sewer capacity or provisions for providing available sewer capacity in the Owner's collection system shall be part of the approval*).

Sewage Board shall perform a Hydraulic and Pollutant Capacity Analysis at the JSTP. (*Sewage Board may begin Analysis before approval by Principal Municipal User*).

Not later than 45 days from receipt of the approved Application from the Affected Owner, the Sewage Board shall "Approve" or "Approve with Conditions" **CONTINGENT UPON** issuance of a Flow Credit Note (see, "Bank Administration Process" at left) and then send copy of the Application to the Principal Municipal User, Intermediate Municipal User (if any), Affected Owner, and Applicant.

Work may begin to make the connection/modification upon all of the following:

- Receipt of approved Application from each of:
 - A) Principal Municipal User⁽¹⁾
 - B) Intermediate Municipal User⁽²⁾, if any
 - C) City of Binghamton or Village of Johnson City⁽³⁾
 - D) Joint Sewage Board

- AND -
- Receipt of Flow Credit Note (see, "Bank Administration Process" at left)
- AND -
- Receipt of approvals from other Agencies (if any) for example, NYS-DEC, Department of Health, etc.