



Binghamton-Johnson City
JOINT SEWAGE BOARD



Eugene Hulbert, Sr.
Gary Holmes
Edward Crumb

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

FINAL COPY

MINUTES OF A REGULAR MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

Tuesday, September 8, 2015

Conference Room, Office Building, JSTP

Members Present: George Kolba, Jr., Chairman
Eugene Hulbert, Sr., Vice Chairman
Edward Crumb
Ronald Davis
Steve Andrew

Also Present: Cathy Young, Superintendent
Charles Pearsall, Business Manager
Chuck Shager, City of Binghamton Comptroller
Bruce King, Village of Johnson City Trustee
Michele Cuevas, Confidential Secretary
Ken DelBianco, P.E., City of Binghamton Contract Project Manager
Alfred Paniccia, Jr., Esq., Co-Counsel (left at 4:35 PM)
John L. Perticone, Esq., Co-Counsel (arrived at 3:03 PM)
Laura Lee Perkins, Transcriptionist (left at 4:35 PM)

Members Absent: Gary Holmes

Chairman George Kolba called the meeting to order at 3:00 PM. Five (5) Board Members and both legal counsel were present. Sign-in sheet passed for signatures. Fire exits identified.

Edward Crumb made a motion for the Board to approve the July 14, 2015 Minutes in the form presented in the Board folder with the changes shown.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwwtp@stny.rr.com

Edward Crumb made a motion for the Board to approve the August 11, 2015 Minutes in the form presented in the Board folder with the changes shown plus deleting the second paragraph.

Ronald Davis seconded the motion

Motion carried 5/0/1 (GH)

Chuck Shager presented the Fiscal Officer's Report:

- No cover/balance sheet is available; will send in the next few days. All Municipal Users except the Owners are current/paid-up-to-date.
- Receivables – there is approximately \$11,000,000 in cash accounts

Municipalities are caught up on this year's payments except for the City of Binghamton

2013 – City of Binghamton still owes roughly \$2,000,000;
Johnson City paid \$45,000 for 2013

2014 – City of Binghamton and Johnson City are the only ones who owe a final balance; the rest of municipalities are due credits.

- Revenue - on schedule
- IWWPP permits – off \$500,000 YTD; receiving less than budgeted
- Expenses – in line; Chemicals are about half a million under budget YTD

Charles Pearsall presented the Business Manager's Report, as follows:

Stephen Andrew made a motion for the Board to advertise for proposals on the Safety Training grant for a not-to-exceed fee of \$18,131.00.

Ronald Davis seconded the motion

Motion carried 5/0/1 (GH)

Edward Crumb made a motion for the Board to declare the non-flood-damaged materials in the northeast yard (including, but not limited to, 42 55-gallon drums of weathered/exposed BAF Filter media, eight 2.37 cubic yard totes of plastic nozzles, one 2.37 cubic yard tote of 8-inch diameter PVC/plastic rings, and 11 metal/stainless steel lids/platforms) as surplus and to instruct the Superintendent to salvage or scrap as she deems most appropriate.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

Ronald Davis made a motion for the Board to advertise for bids for Hydrated Lime.

Edward Crumb seconded the motion

Motion carried 5/0/1 (GH)

By consensus, the Board agreed to defer consideration of the proposed Trident property insurance renewal documents until a presentation is made to the Board regarding the forms and property to be covered.

Co-Counsel Paniccia requested additional time to research and review the proposed Business Associate Agreement presented by Lifetime (f/k/a EBS-RMSCO).

Edward Crumb made a motion for the Board to authorize the Chairman to consent to the City of Binghamton as Lead Agency for SEQR for the comprehensive Flood Protection System at the Main Plant.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

Edward Crumb made a motion for the Board to approve the transfer of \$10,000.00 from budget line J8130.54150 (Chemicals) to budget line J8130.54450 (Vehicle Repair) and to approve and direct the Business Manager to submit Requests for Legislation to the Owners' legislative bodies.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

Chairman Kolba led a discussion regarding potential cost savings that could be realized by establishing a tire bank for the Plant's dump trucks. Until the renovation is completed to the Compost Facility, there is no space available at the Plant to house a tire bank.

The Superintendent's monthly Report and Plant performance chart was presented, as follows:

**Superintendent's Report
September 8, 2015**

Insert Superintendents Report

**Superintendent's Report
September 8, 2015**

Violations and Significant Issues

Date: August 2015 Average Flow	Influent	Effluent	Average % Removal	Effluent Limit
	12.08mgd			
CBOD	197	120	39.09%	Monitor
Suspended Solids	192	51	73.44%	Monitor
Other: Settleable Solids Max	11.5	0.08	99.30%	Monitor
Total Nitrogen	July 16.8	July 13.7	18.45%	Monitor
Chlorine	NA	1.51Max.	NA	2.0Max.
Avg. Temperature	20.3	20.4		
Solids Removed		May	June	July
Digested		0	0	0
Lime Stabilized		760.57	878.98	965.69
Total		760.57	878.98	965.69
				August
				609.96
				609.96

Compliance

- The plant continues to operate in CEPT mode
- MCC Replacement: Our electrical department staff worked with GHD to design and complete the emergency repair. Current status is not known; Gary may have an update.
- A Pilot Plant workshop was held August 18 in which a number of questions and issues were identified.
- I attended the arbitration for the BAF court case in Albany on August 31, and Eugene Hulbert attended on September 1 and 2 as representatives for the board. There were no other representatives present for the two owners.
- The Trial with AAIC is scheduled to begin on Sept 14. I am scheduled to appear, and our attorney would like me there beginning Sunday September 13.
- The DEC engineer and George Fowler requested a status update for the WQIP Grant Status, and the board has indicated that they intend to move forward with this grant.
- Safety Grant Approval is requested from the board.
- The FEMA Floodwall Change in Design has been submitted
- Plant staff continue to work with our attorneys and expert witnesses regarding information they need for the BAF court case
- The demo previously did not include the inner N cell walls or channels. After staff commented on their concerns regarding the integrity of the C/N channels as well as the inner N cell walls and provided construction pictures for review and documentation to the City, GHD, and Dr. Paul Carr, the City engineering expert on construction methods, modifications have been made. Staff has not seen the updated changes yet.
- Permission requested for training in Morrisville for one operator.

Eugene Hulbert, Sr. made a motion for the Board to approve payment of travel expenses in accordance with the Travel Policy for one Operator to attend a three-day training program in Morrisville, New York including advance payment of a \$138.00 allowance in accordance with the Travel Policy.

Stephen Andrew seconded the motion

Motion carried 4/1 (GK)/1 (GH)

Committee Reports:

Construction – Eugene Hulbert, Sr. – George Kolba, Jr. asked Ken DelBianco, P.E. about the status of the Lead Agency’s approach to the Digester Complex, given that the Board has been holding-off with proceeding in order to find out what the City’s approach will be. Mr. DelBianco stated that he expects the Digester Report will be completed before the next meeting.

Finance – Edward Crumb – Committee work over the past month includes submission and coordination regarding the 2016 budget, the 2014 final billing and 2014 audit. Work remains to be done to complete the asset inventory “snapshot” as of June 30, 2015 in support of property insurance underwriting for 2016.

Personnel – Stephen Andrew – nothing to report

Ad Hoc – Ronald Davis – nothing to report

Flow Management: Edward Crumb – noted that the closing of Broome Developmental Center will negatively affect Town of Dickinson flows beginning in 2016.

Eugene Hulbert, Sr. made a motion for the Board to go into Executive Session to discuss litigation.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

Laura Lee Perkins and Alfred Paniccia exited the meeting at 4:35 PM.

The Board entered Executive Session at 4:37 PM during which two litigation matters were discussed.

Ronald Davis made a motion for the Board to exit Executive Session.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

The Board exited Executive Session at 5:08 PM. No action was taken during the Executive Session.

The next regular meeting will be October 13, 2015 at 3:00 PM in the First Floor Conference Room of the Training and Office Building at the Joint Sewage Treatment Plant.

Eugene Hulbert, Sr. made a motion to adjourn the meeting.
Ronald Davis seconded the motion
Motion carried 5/0/1 (GH)

Meeting adjourned at 5:09 PM.

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Gary Holmes, P.E., City of Binghamton, Acting Engineer
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