



Binghamton-Johnson City  
**JOINT SEWAGE BOARD**



Eugene Hulbert, Sr.  
Luke Day  
Edward Crumb

Stephen Andrew  
George Kolba, Jr.  
Ron C. Davis

**FINAL COPY**

**MINUTES OF THE CONTINUATION BOARD MEETING  
OF THE BINGHAMTON - JOHNSON CITY  
JOINT SEWAGE BOARD**

**Thursday, April 17, 2014  
Village of Johnson City Offices**

Members Present: Eugene Hulbert, Sr.,- Chairman  
George Kolba, Jr., Co-Chairman  
Edward Crumb  
Steve Andrew  
Ronald Davis

Members Absent: Gary Holmes

Also Present: Cathy (Aingworth) Young, Superintendent  
Michele Cuevas, Confidential Secretary  
John Perticone, Esq., Co-Counsel  
Alfred Paniccia, Jr. (out at 5:15 PM)  
Laura Lee Perkins, Transcriptionist  
Shane Guilford, Business Manager

Guests: Bruce King, JC Village Trustee  
Jerry Motsavage, 1st District Councilman, City of Binghamton  
Steven Howe, Press & Sun-Bulletin

Chairman Hulbert called the meeting to order at 3:02 PM; a quorum of five (5) Board Members is present; sign-in sheet passed for signatures; fire exits identified.

It was noted that the Fiscal Officer was not present. Edward Crumb inquired as to whether or not the letter had been sent to the Fiscal Officer regarding his attendance at Board meetings per the motion at the previous meeting.— Mrs. Cuevas stated that it had not.

Shane Guilford – reported on 2013 Flow Review. Stephen Andrew suggested a letter be sent to users with flow corrections to inform them of the changes made. The Town of Union has not provided a time to meet with Mr. Guilford and stated that it could not do so until early May.

Catherine P. Young, Superintendent  
Binghamton-Johnson City Joint Sewage Treatment Facilities  
4480 Vestal Road, Vestal, New York 13850  
Phone: 607-729-2975 Fax: 607-729-0110  
Email: bjcwwtp@stny.rr.com

Mr. Guilford reported on the status of the budget line for office rent, which was only funded for part of the year. The consensus of Board Members was to wait until the next meeting to decide whether a budget transfer would be needed given that the completion of the modular building would be better known at that time.

Mr. Guilford reported the Broome Bituminous is "in discussions" internally regarding whether to agree to a one-year extension of its on-call sludge hauling contract with no change in terms or conditions.

Co-Counsel Paniccia reported that, under state law, the Board is obligated to purchase nitrile gloves from the New York State Preferred Source Program for People Who Are Blind. He is still in communication with the New York State Office of General Services regarding the deviation of NYSPSP's pricing from the "market" as evidenced by the bids received.

Edward Crumb made a motion for the Board to authorize the Superintendent to buy Nitrile exam gloves from NYSPSP as needed, on a case by case basis, at the web site price of \$52.92 per case until directed otherwise by the Board.

Stephen Andrew seconded the motion

Motion carried 4/1 (GK)/1 (GH)

Edward Crumb made a motion to amend the Motion made 4/8/14 regarding approval of the new/modified sewer connection application for the BCC Housing Development Corporation to reflect that a flow credit note of 17,136 gallons per day is a required contingency, the Board's approval contingent upon receipt of a letter from GEA Engineering stating its concurrence.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

## **INSERT SUPERINTENDENT REPORT**

**Superintendent's Report  
April 8, 2014**

**Violations and Significant Issues**

<b>Date: March 2014</b>	<b>Influent</b>	<b>Effluent</b>	<b>Average % Removal</b>	<b>Effluent Limit</b>
<b>Average Flow</b>	<b>20.42mgd</b>			
<b>CBOD</b>	133	101	24.1%	Monitor
<b>Suspended Solids</b>	93	53	43.0%	Monitor
<b>Other: Settleable Solids Max</b>	7.5	0.1	98.7%	Monitor
<b>Total Nitrogen</b>	Feb 29.1	Feb 24.8	14.8%	Monitor
<b>Chlorine</b>	NA	1.64Max.	NA	2.0Max.
<b>Avg. Temperature</b>	9.0	8.7		
<b>Solids Removed</b>		<b>December</b>	<b>January</b>	<b>February</b>
<b>Digested</b>		0	0	0
<b>Lime Stabilized</b>		837.56	735.02	689.68
<b>Total</b>		837.56	735.02	689.68
				<b>March</b>
				755.38
				755.38

**Operations**

- The plant continues to operate in CEPT mode.
- We had a digester seal meeting with Tim Steed, Hunt Engineers, and Spenseri on February 7<sup>th</sup> to discuss remaining work to be completed. We have reached out to Spenseri and Hunt in the past week to request that they provide a schedule to complete the project ASAP
- Thickener #3 is offline for repairs. The drive motor failed in the carousel mechanism. It is planned to drain this thickener to evaluate for additional repairs.
- The digester #1 cover removal report was received and forwarded to board members. We are awaiting a price quote for a replacement inner membrane. A plan of action for the repair of concrete also needs to be developed.
- Renovation and repair work on the North Bar Screen is being scheduled for the end of May. Scaffolding and welding contracts are currently being developed in anticipation of the work.
- It appears that there is a leak in tank # 7 in the chlorine building. We are going to pump the tank down as low as we can and take it off line. We will be losing 6500 gallons of working capacity. It will be much more difficult to keep a sufficient quantity of Hypochlorite on hand, especially during wet weather events and long holiday weekends. We will coordinate with Amrex to determine what they will be able to do for us under these circumstances. Savin has completed a design for installation of overhead doors for the building as the tanks are not able to be replaced with the current design. We have researched costs for new tanks and have consulted with the water department regarding their experience with replacement storage tanks.
- We have received the Clarifier Performance Draft Report and are awaiting final determination from the city and the DEC.
- Plant staff continues to work with GHD regarding the design for the digester.
- A request for Flygt Pump Standardization is in your folders for your review.

**Personnel**

- I met with Union representatives regarding questions pertaining to the travel policy as well as to consider a training protocol proposed by the union. I would like to suggest that a per diem reimbursement rate be considered for travel. I have also submitted their proposal regarding training reimbursement for your review and consideration.

**Other**

- I continue to work with board members in developing the scope of work for the construction management team and the project representative for the digesters.
- I have been invited to speak concerning the challenges of meeting the new nitrogen limits at a legislative dialogue meeting in Albany on May 13.
- 90 % DAF design prints have been received by the plant and are currently being reviewed by staff.
- Work on the modular office building continues with Modspace, Keystone. The board chair and vice chair continue to get the modular office building contractors work coordinated. A sight visit to the modular manufacturer is scheduled for April 22.

## Committee Reports:

Eugene Hulbert, Sr. suggested that the Structure and Flood Committee be disbanded and integrated into the Construction Committee, with George Kolba, Jr., as Committee Chair and Gary Holmes as member.

Eugene Hulbert, Sr. also suggested the Future Planning Committee be merged with the Ad Hoc Committee, with Ronald Davis as Committee Chair, Stephen Andrew, and Edward Crumb as members.

Eugene Hulbert, Sr. confirmed the following Committee assignments:

Operations – George Kolba, Jr. as Committee Chair, with Eugene Hulbert, Sr. as member

Finance – Edward Crumb as Committee Chair, with Ron Davis as member

Personnel – Stephen Andrew as Committee Chair, with Edward Crumb as member

Ad Hoc – Ron Davis as Committee Chair, with Stephen Andrew and Edward Crumb as members

Flow Management Workgroup – Edward Crumb as Chair, with Eugene Hulbert, Sr., Gary Holmes, Superintendent Young and the Business Manager as members

Construction – Eugene Hulbert, Sr. reported on the status of plan approval and construction of the modular building. A price proposal for electrical work has been requested from Schuler-Haas, but has not yet been received. This will be presented at a future board meeting.

Operations – George Kolba, Jr. reported the intensive schedule a committee meeting regarding sludge disposal alternatives and costs before the next meeting.

Finance – Edward Crumb reported that the Committee is still lacking encumbrance and expenditure information from the Fiscal Officer regarding bills of Savin Engineering and Couch White in relation to both prior-year and current year payments, a number of which have been mis-posted to incorrect budget lines. It was also noted that monthly Lead Agency Project Budget reports are not being received from the Fiscal Officer by the 15<sup>th</sup> of the month as called for under IMA VIII.

Personnel – Stephen Andrew reported that a meeting was held regarding the Union's proposal for a travel and training policy. This should be considered as two items: a travel policy, which would be applicable to all employees and Board Members, and a training policy that would be addressed during the next negotiation cycle for the collective bargaining agreement.

Ad Hoc – Ron Davis reported that the website “front page” is now online, and a screenprint is provided in the Board folders for information. Chairman Hulbert directed that all requests for items to be posted on the website should be coordinated with Ron Davis. Superintendent Young stated that it would work best if content is provided in Microsoft Word format for uploading.

Flow Management Workgroup – Edward Crumb reported on the Steering Committee meeting held March 26<sup>th</sup>. The consensus of Board Members was to make changes to the proposed amendment regarding 239 Reviews so as to conform to time deadlines set by state law. Additionally, the consensus of Board Members is that an application form be developed for I/I Remediation Projects, together with information or a chart stating the requirements for I/I Engineering Reports in one place.

Edward Crumb made a motion for the Board, contingent upon receipt of an approval recommendation from GEA Engineering, to approve the BCC I/I Remediation Project Engineering Report of Keystone for up to 23,492 Flow Credits to the Town of Dickinson, with the posting of such credits to be subject to certification of completion by the Town of Dickinson in accordance with the report.

Stephen Andrew seconded the motion  
Motion carried 5/0/1 (GH)

Edward Crumb made a motion for the Board to award 8,640 retroactive I/I Offset Flow Credits to the Town of Kirkwood for Project #1 in its June 28, 2013 request contingent on receipt of an approval recommendation from GEA Engineering.

Stephen Andrew seconded the motion  
Motion carried 5/0/1 (GH)

### CORRESPONDENCE

The Industrial Wastewater Pretreatment Report from GHD was noted.

The announcement for the 87<sup>th</sup> Annual Water Environment Federation Technical Exhibition and Conference, to be held September 27 through October 1 in New Orleans, LA was noted. Several facility tours are available, which is pertinent to sustainability in relation to flood risk/damage. Some of these tours require early registration by August 1 as well as a security clearance. Otherwise, August 29 is the last day to register.

Minutes from the April 8, 2014 Joint Owners’ Meeting were noted.

## OLD BUSINESS

Sludge Disposal Alternatives Analysis – George Kolba, Jr. reported that he hasn't yet received the payroll cost and benefit information regarding our CDL drivers from the Plant Office. When received, he will be working on this further.

TPS Roof – Superintendent Young stated that the Facility Engineer will be working on getting proposals for engineering services. Eugene Hulbert, Sr. stated that proposals for annual roof inspections and maintenance services should also be solicited.

Tank Leaks in Chlorination Building – Superintendent Young reported that, although previously resolved by installing gaskets, one of the chemical storage tanks had begun leaking again. Preliminary design for a building modification had been received from Savin Engineers in order to remove and install replacement tanks. Plant Staff will be reviewing and providing comments to Savin.

Solicitation of Time and Materials Contracts – George Kolba, Jr. stated that he believes the Board should solicit bids for on-call roof repairs, on-call plumbing services, on-call electrical services, on-call HVAC services, and on-call excavation services, with the ability to extend such agreements for two consecutive additional years. This matter was referred to the Business Manager for preparation of proposed bidding documents to be presented to the Board at a future meeting.

The next meeting scheduled 5/15/2014 at 3 PM at the Village of Johnson City Municipal Offices.

George Kolba, Jr. made a motion for the Board to adjourn.  
Stephen Andrew seconded the motion  
Motion carried 5/0/1 (GH)

Meeting adjourned at 5:45 PM

Respectfully submitted,  
Laura Lee Perkins  
Transcriptionist

cc: Board Members  
Mayor Rich David, City of Binghamton  
Mayor Greg Deemie, Village of Johnson City  
City Clerk, City of Binghamton  
Village Clerk/Treasurer, Village of Johnson City  
John Perticone, Esq.  
Alfred Paniccia, Esq.  
Charles Pearsall, Fiscal Officer  
Catherine Young, Superintendent  
Brown & Brown Empire State  
Haylor Freyer & Coon  
Robert Bennett, P.E., Village of Johnson City, Engineer  
Philip Krey, P.E., City of Binghamton, Engineer  
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