

FINAL COPY

MINUTES OF A REGULAR MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

Tuesday, April 8, 2025

Plant Administration Building

Members Present: George Kolba
Chris Papastrat
Ron Lake (Absent)
Bruce King
John Paddock
Stephen Andrew-Remote (Audio/Video)

Also Present: Elliott Wagner, Superintendent
Ron Warwick, Asst. Superintendent
Billie Goodson, Business Manager
Alfred Paniccia, Jr., Esq., Co-Counsel
Howard Reeve, Facility Engineer
Larry Travis, E.E., Electrical Engineer
Chuck Robinson, JSB Fiscal Officer/City of Binghamton Comptroller
Michele Cuevas, Confidential Secretary (exited family emergency 3:50pm)
Mary Jacyna, Village of Johnson City Trustee/JSB committee
Bryan Witbeck, CSEA president, CMMS clerk
Rachel Fiume, Confidential Account Clerk

Chairman Kolba called the meeting to order at 3:30 PM. Sign in sheet was passed.

Six (6) Board members were present. Chairman confirmed all signed in, identified fire exits and requested cell phones be turned off or silenced during the meeting. All stood to recite the Pledge of Allegiance.

Privilege of the Floor

Chairman Kolba asked if anyone would like the privilege of the Floor. The Chairman closed the floor.

New Board Member Paddock

Chairman Kolba welcomed new Board Member John Paddock to the Board. A copy of the appointment resolution from the City of Binghamton is included in the Board's packets for the meeting.

Meeting Minutes Approval

Bruce King made a motion that the Board approves the submitted January 14, 2025, Regular Board Meeting Minutes with the suggested changes as contained in the Board Folders.

The motion was seconded by Chris Papastrat.

Motion was carried. 4/0/1 absent (RL)/ 1 abstain (JP)

Bruce King made a motion that the Board approves the submitted February 11, 2025, Regular Board Meeting Minutes with the suggested changes as contained in the Board Folders.

The motion was seconded by Chris Papastrat.

Motion was carried. 4/0/1 absent (RL)/ 1 abstain (JP)

FEMA MT 2 form 1 & 3 Update-GHD-Jason Greene

Mr. Greene spoke to the members about the FEMA Flood forms that need to be filled out and certified.

MT 3 form has 3 to 4 pages that need to be filled out. There is quite a bit of work that needs to be completed between Griffith Engineering, Hulbert Engineering & GHD. Mr. Greene will continue working on this and report next month.

Fiscal Officer Report

Mr. Robinson presented his report to the board and overviewed the Fiscal Officer's Report, copies of which were distributed in each of the Board folders and then opened the floor for any questions or comments pertaining to the report.

1st quarter spending is tracking very good.

Superintendent's Report

Superintendent Wagner overviewed the Superintendent's Report below which included graphs, charts, copies of which were distributed in the Board's folders.

March Superintendents Report

April 8, 2025

March numbers were as follows:

Average Flow=19.99 MGD with a sum of 619.59 million gallons.

CBOD=9 mg/L and 93% removal

TSS=7.3 mg/L with 95% removal

Fecals=2 MPN

Precipitation=2.08 inches

Average Influent temp was 10.2 Deg C, 50.36 Deg F.

NH3=0.15 mg/L for 98% conversion.

Phos=0.45 mg/L for 84% removal with 6 data points to go.

TN is averaging 4.6 mg/L for approximately 74% removal

Solar production for March was 6,895 KWH with an estimate value of \$841.00.

Lifetime KWH production has been 399,063 KWH with an estimated value of \$29,512.00.

Micro-turbine production was 129,677 KWH with a projected value of \$15,834.00.

Lifetime KWH production has been 4,825,881 KWH with an estimated value of \$261,0000.00.

Board Member Ron Lake looked at NYSDEC proposed Greenhouse gas reporting requirements, based on our data and the estimated gas production data from GHD's 2016 Solids Handling and Anaerobic Digester Condition Assessment and Alternatives Analysis, it appears we will be below the reporting threshold.

The 2022 Consent Order signed Certificate of Completion has been sent to the Region 7 DEC Engineer Matt Widay.

The IWPP Annual Report was completed and sent in.

Operators Afify & Biechele held an updated Confined Space training took place at the end of March and included all required topics. Board member Andrew stated great work.

We hosted the local Kirkwood DEC team for a plant tour on Monday, March 17, 2025.

Superintendent Wagner stated that at the end of May 2025 he will be retiring. He will look over his current job description duties and make suggestions.

*****end of report*****

Business Manager's Report

Business Manager Goodson went over the report.

Needing Board Approval

2024 Flows

Bruce King made a motion that the Board ratifies and approves 2024 Billable Wastewater Flows in the aggregate billable total of 3,241,698 cubic foot units and that the details be provided to the Fiscal Officer.

Motion was seconded by Steve Andrew.

Motion was carried. 5/0/1 absent (RL)

Actuarial Valuation Report-GASB 75

Bruce King made a motion that the Board accepts and approves the final Actuarial Valuation Report GASB 75 proposal of Jefferson Solutions, Inc. as of December 31, 2024, with estimated disclosures for the year ending December 31, 2025, and paid for from Professional Services line J8130.54410.

Motion was seconded by Steve Andrew.

Motion was carried. 5/0/1 absent (RL)

IWPP -GHD-Contract Extension

Bruce King made a motion to approve the 1-year (12 month) contract with GHD Consulting Services for the Industrial Wastewater Pretreatment Program consulting services, with a not to exceed the amount of \$90,846 as detailed in the GHD Cost Table of March 14, 2025, Proposal.

This contract extension will be from April 1, 2025, through March 31, 2026.

Motion was seconded by Steve Andrew.

Motion was carried. 5/0/1 absent (RL)

Business Manager Goodson noted that Facility Engineer Reeve is putting together bid documents for the Crane Purchase and Installation in the Headhouse of the facility. Co-counsel Paniccia and Mr. Reeve have been corresponding back and forth. We need to gather the specs of the area and there will be a mandatory Prebid walk through.

*****end of report*****

Board Committee Reports

Construction

Chairman Kolba stated that board member Lake is on vacation but did speak to him and stated that we are very close to 100% design for the TPS project. A meeting will be held shortly.

Finance

Board Member King noted that the estimated final bill was on the last page of the Fiscal Officer documents. Will hold a committee meeting and then have the estimated final billings ready for approval at the next regular meeting.

Personnel

Chairman Kolba noted that Mr. Paddock and Mr. Andrew are on the personnel committee. Mr. Andrew noted that once he returns from Florida he will get in touch with Mr. Paddock. Mr. Andrew noted that the union has been in contact with him and will be setting up meetings once he returns from Florida sometime in May. Mr. Andrew noted that the Safety Manager has resigned. Also, noted was the superintendent Mr. Wagner will be retiring soon.

Ad Hoc

Nothing to report

Flow Management

Mr. King wanted to be notified of any new information of new development requests that have been received.

Future Planning

Nothing to report

*****end of report*****

Correspondence

Town of Vestal Groundwater Supply Well 4-5 Project

In the board packet was a copy of the Town of Vestal letter dated April 1st, 2025, stating that the BJCJSB is in support of this project.

Old Business: Nothing to report

New Business:
Board Member 2025 Stipend

Bruce King made a motion that the Board approves the original submitted board member Crumb's 2025 stipend in the amount of \$1,275.00 as presented and directs the confidential secretary Cuevas to submit the original claim for payment.

The motion was seconded by Chris Papastrat.

After a lengthy discussion.

Bruce King made the motion to table the board member 2025 stipend till the next regular meeting.

Motion was seconded by Steve Andrew.

Motion carried. 5/0/1 absent (RL)

*****end of report*****

Executive Session: None held

The next Regular Meeting will be on Tuesday, May 13, 2025, at 3:30pm.

Adjournment:

Bruce King made a motion to adjourn.

The motion was seconded by Steve Andrew.

The motion was seconded by Chris Papastrat.

Motion was carried. 4/0/1 (Vacant COB)

The meeting adjourned at 4:52pm.

Michele Cuevas
Confidential Secretary

cc: Board Members
Mayor Kraham, City of Binghamton
Mayor Meaney, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
Alfred Paniccia, Esq.
Chuck Robinson, Fiscal Officer
Elliott Wagner, Superintendent
Brown & Brown Empire State
Haylor, Freyer & Coon
Joshua Holland, Village of Johnson City Director of Public Services
Ronald B. Lake, P.E., City of Binghamton Engineer
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