

FINAL COPY

MINUTES OF A REGULAR MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

Tuesday, December 10, 2024

Plant Administration Building

Members Present: George Kolba
Edward Crumb
Chris Papastrat
Ron Lake
Bruce King
Stephen Andrew

Also Present: Elliott Wagner, Superintendent
Ron Warwick, Asst. Superintendent
Billie Goodson, Business Manager
Alfred Paniccia, Jr., Esq., Co-Counsel
Howard Reeve, Facility Engineer
Larry Travis, E.E., Electrical Engineer
Chuck Robinson, JSB Fiscal Officer/City of Binghamton Comptroller
Michele Cuevas, Confidential Secretary
Adam Afify, Head Operator
Scott Soliday, Safety Manager/Industrial Hygienist

Chairman Kolba called the meeting to order at 3:31 PM. Sign in sheet was passed.

Six (6) Board members were present. The Chairman confirmed all signed in, identified fire exits and requested cell phones be turned off or silenced during the meeting. All stood to recite the Pledge of Allegiance.

Privilege of the Floor

Chairman Kolba asked if anyone would like the privilege of the Floor. No one wished to speak. The Chairman closed the floor.

Fiscal Officer Report

Mr. Robinson presented his report to the Board. Board Members King and Crumb asked questions on the interest charges. Mr. Robinson answered their questions. The debt service reimbursement numbers for 2024 are finally set.

Superintendent's Report

Superintendent Wagner overviewed the Superintendent's Report below which included graphs, charts, copies of which were distributed in the Board's folders. The first page of the report is set forth below.

November Superintendents Report 11/12/2024

In November we received 3.67 inches of precipitation, for a total of 47.77 inches this year.

The average flow was 12.26 MGD and total of 367.68 million gallons.

CBOD=4 mg/L, TSS=3 mg/L, Fecals=14 MPN, Ammonia=0.19 mg/L, and Phos=0.471 mg/L.

Micro-Turbines produced 88,576 KWH in November, up from 40,445 KWH in October.

Solar produced 3,688 KWH in November down from 5,752 KWH in October. After 5 years of service, the Solar array has produced approximately 20% of the initial cost of the Solar Cells.

Electricians worked in support of Matco to test and clean the Head House Electrical gear.

While doing so they took the opportunity to remove power to 5 – 480-volt transformers and panels to perform maintenance.

Mechanics continued performing their maintenance tasks utilizing the CMMS software. Working on the North elevating conveyor for the Headworks building.

We are waiting for the Plant water pumps which are due at the end of December.

TPS project: EDR is scheduled for December 20th to support their 60% drawings.

We completed the scheduled tasks for the PBS and CBS NOV's. We have not heard back from the DEC on them.

Visited e-Systems pre-treatment system. We received Univar Solutions' contingency plan and reviewed it. We need to sign and return.

Superintendent Report-cont.

Reached out to Firmor on Charles Street in Binghamton, they are behind schedule and will setup a walkthrough with us and GHD when they are up and running.

Made a site visit to International Paper to determine if they need to be on the IWPP Pretreatment program.

Notified by the EPA we are to have a Pretreatment assessment closing conference on 12/17/24 **for its recent audit.**

Contacted GHD about the Mapping update requirements request by the Board. They are currently performing some Pre-quote assessment. The mapping item will **also** be required in certain areas of the new permit.

We are preparing for the DEC Report season to include the WTC Report, Emerging Contaminants Short-Term Monitoring Program Report, Annual Flow Certification, Biennial Pollutant Scan, WET Testing, Stormwater No Exposure Certification, Mercury Minimization Program Status Report, Industrial Pre-treatment Program Report, Solids Report and the CSO Annual Report.

New Permit-Discussion

Board Member Crumb suggested that under the new permit that CSO discharges are informative and possibly the Superintendent could report these CSO discharges on his weekly report.

Registration, Lodging & Advance for One Operator to attend Morrisville ETC Basic Lab Course 5-day 1/6-1/10, 2025.

Edward Crumb made a motion that the Board, in accordance with the Travel Policy, and to be paid from the Travel and Training budget line (ES8130.54701), grants approval for registration and expenses for one (1) Operator to attend the 1-week Basic Lab Course in Morrisville on January 6th-10th, 2025.

Motion was seconded by Steve Andrew.

Motion carried. 6/0

*****end of report*****

Business Manager's Report

Business Manager Goodson went over her report.

Award of Extension Contract-Refuse Collection & Disposal-Bert Adams Disposal

Edward Crumb made a motion that the Board approves the Bid Extension of Contract to Bert Adams Disposal per the letter dated December 10, 2024, for an additional twelve (12) month service period cycle ending December 31, 2025 and directs the Chairman to sign contract agreement.

Motion was seconded by Ronald Lake.

Motion carried. 6/0

*****end of report*****

Board Committee Reports

Construction: Board Member Lake reported their will be a meeting on the TPS project with EDR with 60% drawings. Any Board Members are welcome to come to the meeting on 20th.

Finance: Board Member Crumb noted that the Owner-Approved 2025 JSTP Budget has been posted on the City's website; otherwise, nothing new to report.

Flow Management: Nothing new to report. Mr. Lake mentioned that he has not heard anything further from or on behalf of the developers of the proposed 20-34 Lisle Avenue project in the City.

Personnel: Committee Chair Andrew mentioned that the CPI data point adjustments for hourly employees are completed, and MOA #8 needs to be signed by CSEA and the Joint Sewage Board. It was noted that no CSEA representative was present at the meeting.

CPI Adjustment Effective 01/01/2025; Ratify MOA #8 with Collective Bargaining Unit

Board Member Andrew made a motion to ratify the annual CPI computation for the period ending October 31, 2024, which is 5.41% making the computed adjustment 2.91% (i.e., 5.41%-2.50%). The hourly rates shall be adjusted beginning January 1, 2025, in accordance with MOA#8, respectively by Job Title.

Motion seconded by Bruce King.

Motion carried. 6/0

Motion by Steve Andrew to ratify the Requests for Legislation to be presented to City of Binghamton and Village of Johnson City in the form presented today for the CPI adjustments effective January 1, 2025.

Motion seconded by Ronald Lake.

Motion carried. 6/0

Committee Reports-cont.

Future Planning: Board Member King mentioned that the 5-year Plan will be discussed under Old Business.

Ad Hoc: Nothing new to report.

*****end of report*****

Correspondence

IWPP Report-GHD

Confidential Secretary Cuevas overviewed the submitted IWPP Report for November 2024, copies of which were distributed in the Board's folder.

Old Business

5-Year Plan

Board Member King addressed the Board and stated that all corrections agreed-to have been made and the 5-Year Plan will be voted on. Mr. King noted that corrections and proposed changes sent by Mr. Crumb to Mr. King and Superintendent Wagner were considered.

Bruce King made a motion that the Board accepts and adopts the 5-Year Plan for the years 2025-2029 that was in the Board's folders as presented by Plant Staff and the Future Planning Committee.

Motion was seconded by Stephen Andrew.

Board Member Crumb ran through some typos on pages 1, 4, and 11 which he found in the document e-mailed. Board Member King agreed to make those corrections.

Edward Crumb made a motion to amend the Microturbine Pumps and Variable Frequency Drives wording on pages 9, 12, and 16 to include mention of the Owners' directive that a cost/benefit study be carried-out before any changes are made to these systems.

Before the motion to amend was seconded, a lengthy discussion took place during which it was noted that nothing was received in writing from the Owners by the Board or the Plant Superintendent regarding the directive, although Board Member Lake recalled that there had been verbal communication from the former Board Fiscal Officer/City Comptroller about the need for a cost/benefit study.

A point of order was made that the motion to amend had not been seconded. **No second was offered.**
Motion to amend failed.

Edward Crumb made a motion to amend Year 2 of the TPS Project on page 11 to include Board procurement of sufficient roll-off dumpsters and necessary structural modifications.

Motion to amend seconded by Bruce King.

In discussion, it was noted that the waste hauler could be contracted by the Board to supply the dumpster, and the logistics could be left to the Superintendent's discretion.

The motion and the second were withdrawn.

Edward Crumb made a motion to amend paragraph 2 on page 14 ("Capital Expenditures") to change "Year 1" to "Year 2" in all three places.

Motion to amend seconded by Bruce King.

Motion to amend carried. 6/0

Edward Crumb made a motion to amend the second bullet in paragraph 3 on page 14 ("Operational Expenditures") to change "Year 1" to "Year 2".

Motion to amend seconded by Chris Papastrat.

Motion to amend carried. 6/0

Edward Crumb made a motion to amend the first bullet ("Existing Loans") in paragraph 4 ("Debt") on page 14 to reflect a "Year 1" total of \$10.36M based on the Owner-Adopted 2025 JSB Budget (\$3.02M Debt Service + \$7.34M Principal Paydowns).

Motion to amend seconded by Steve Andrew.

Motion to amend carried. 6/0

Edward Crumb made a motion to amend to add a bullet under Year 4 of Project 2 ("Sealing Digesters") on page 16 to read "Risk: Cost Overruns Due to Unforeseen Subsurface Conditions".

Motion to amend seconded by Steve Andrew.

Motion to amend carried. 6/0

Edward Crumb made a motion to replace the last sentence on the third line on page 23 to read "Review and optimize position and pay structure".

Motion to amend seconded by Steve Andrew.

Motion to amend carried. 6/0

Motion carried as amended. 5/1 (EC)

New Business: Business Manager Goodson noted that she has been in contact with John Congdon of Brown & Brown regarding Flood Insurance in light of the submission of the Letter of Map Amendment (LOMA) to FEMA for the Flood Wall and other flood protection

improvements at the JSTP. It may take a couple of months before Brown & Brown can provide based on whatever action FEMA takes.

Executive Session: Personnel Matters

Stephen Andrew made a motion to enter the Executive Session to discuss personnel matters.

Motion seconded by Edward Crumb.

Motion carried. 6/0

(Messrs. Robinson, Warwick, Afify, Reeve, Soliday, Travis, and Ms. Cuevas exited the meeting)

The Board entered Executive Session at 4:48pm.

(Ms. Goodson exited the meeting after the presentation of the topic she was directly involved with, but before the Executive Session ended)

Exit Executive Session:

Stephen Andrew made a motion to exit Executive Session.

Motion seconded by Edward Crumb.

Motion carried. 6/0

The Board exited Executive Session at 5:28pm. Two separate personnel matters were discussed during the Executive Session. No action was taken during the Executive Session.

Stephen Andrew made a motion to approve salary increases for salaried-management personnel within the budgetary limits established under the 2025 Joint Sewage Board Budget adopted by the Owners' Legislative Bodies at their September 9, 2024 Joint Budget Meeting, in the following annual and average weekly amounts for 2025, effective with 2025 Pay Period #1 which begins Saturday, December 21, 2024:

<u>Position Title</u>	<u>Annual Salary</u>	<u>Av. Weekly Salary</u>	<u>Per Pay Pd. (##1-25)</u>	<u>Per Pay Pd. (#26)</u>
Superintendent	\$ 108,584.00	\$2,088.15385	\$ 4,176.30	\$ 4,176.50
Assistant Superintendent	\$ 96,058.00	\$1,847.26923	\$ 3,694.53	\$ 3,694.75
Electrical Engineer – WWTP	\$ 102,679.00	\$1,974.59615	\$ 3,949.19	\$ 3,949.25
Business Manager	\$ 89,350.00	\$1,718.26923	\$ 3,436.53	\$ 3,436.75
Facility Engineer	\$ 87,486.00	\$1,682.42308	\$ 3,364.84	\$ 3,365.00
Senior Operator	\$ 87,344.00	\$1,679.69231	\$ 3,359.38	\$ 3,359.50
Head Mechanic	\$ 79,116.00	\$1,521.46154	\$ 3,042.92	\$ 3,043.00
Laboratory Director	\$ 75,161.00	\$1,445.40385	\$ 2,890.80	\$ 2,891.00
Safety Coordinator/Ind. Hygienist	\$ 70,803.00	\$1,361.59615	\$ 2,723.19	\$ 2,723.25
Confidential Secretary	\$ 48,832.00	\$ 939.07692	\$ 1,878.15	\$ 1,878.25
Confidential Senior Account Clerk	\$ 46,209.00	\$ 888.63462	\$ 1,777.26	\$ 1,777.50

Motion seconded by Bruce King.
Motion carried. 6/0

The next Regular Meeting will be Tuesday, January 14, 2025, at 3:30pm.
A Special Meeting may be called regarding insurance and other matters.

Adjournment:

Stephen Andrew made a motion to adjourn.
Motion seconded by Bruce King.
Motion carried. 6/0

The meeting adjourned at 5:30pm.

Michele Cuevas
Confidential Secretary

cc: Board Members
Mayor Kraham, City of Binghamton
Mayor Meaney, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
Alfred Paniccia, Esq.
Chuck Robinson, Fiscal Officer
Elliott Wagner, Superintendent
Brown & Brown Empire State
Haylor, Freyer & Coon
Joshua Holland, Village of Johnson City Director of Public Services
Ronald B. Lake, P.E., City of Binghamton Engineer
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