

Business Manager's Report – November 12, 2024

Needing Board Approval:

- **2024 Budget Modification Request**
 1. Increase ES.49999 JS Fund Balance \$4,001,869.69
Increase ES8130.54888 Transfer to Municipalities – Fund Balance
\$4,001,869.69
 2. Increase ES9010.58000A.JS1SL State Retirement Salaried \$26,000.00
Increase ES9010.58000A.JS2HR State Retirement Hourly \$34,000.00
Decrease ES8130.51000.JS2DR Personal Services Hourly \$60,000.00
- Sole Source – Fleet Pump and Service Group
- Liquid Polymer Flocculants

Every practical effort has been made to include all business discussion items at least 24 hours in advance of scheduled Board meetings. But this is a real-time operating Plant and some items may come up that cannot wait a month for permissions or action.



RL Number: _____

Date Submitted: _____

Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 (607) 772-7005

INTERNAL REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. Incomplete/incorrect RLs will be returned to applicant for revisions. Please include as much supplemental material as is necessary to substantiate the request for legislation. Use "Additional Presenters" line to include anyone that will appear to present this in City Council Work Session.

Applicant Presenting RL at Work Session

(Name)

(Title)

(Phone number)

Additional Presenters:

To Be Completed By Applicant

Proposed Title:

Executive Summary (Explain why legislation is necessary):

Effective Date (if applicable):

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Department. Head signature.
RL related to a grant: RL Grant Worksheet **must** be attached.

RL related to previously adopted legislation: Perm. Number:

Adoption Date:

Contract: Person/Company:

Total Cost:

Funds available in Budget Line:

Title:

Public Hearing required? Yes Not Applicable

SEQRA required? Yes Not Applicable

Additional information related to this RL attached? Yes No

Expedition requested for this RL? Yes No

Please explain why expedition is necessary:

For Internal Use Only

Mayor: _____ Comptroller: _____ Corp. Counsel: _____



CITY OF BINGHAMTON

Request for Transfer of Funds

Transfer requests of \$2500 or less must be approved by the Comptroller.
 Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
 Transfer requests in excess of \$10,000 must be approved by City Council.

*This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document.
 Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.*

Adopted Budget Year Amended: 2024 **Department:** BJCJSTP
Department Head Signature: _____

Transfers						
Transfer From (Decrease)				Transfer To (Increase)		
Amount	Budget Line	Budget Line Title		Amount	Budget Line	Budget Line Title
\$	-			\$	-	

Revenue & Fund Balance Amendments						
Amount	Increase/Decrease	Revenue/Expense / Fund Balance		Budget Line	Budget Line Title	
\$	4,001,869.69	Increase	Fund Balance	ES.49999	ES599-Fund Balance for Budget	
\$	4,001,869.69	Increase	Expense	ES8130.54888	TRANSFER TO MUNICIPALITES-FUND BALANCE	

Office Use Only for Transfers Under \$10,000

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller. Signature: _____ Date: _____

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter9, Appropriations. Certified by the Treasurer. Signature: _____ Date: _____

Transfer of funds Approved ___ / Denied ___ on ___ / ___ / _____. Certified by the Secretary of the Board of Estimate and Apportionment. Signature: _____ Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached. Signature: _____ Date: _____

**REQUEST FOR LEGISLATION
TO THE
BOARD OF TRUSTEES
OF THE
VILLAGE OF JOHNSON CITY**

Requested by: Binghamton-Johnson City Joint Sewage Board
Title & Department, if applicable: POC: Billie J. Goodson
Address: 4480 Vestal Road
Vestal, NY 13850
Telephone: 729-2975

SUGGESTED TITLE: Ordinance to amend the BJCSB 2024 Budget and create a new budget line to refund municipal users.

PURPOSE OF LEGISLATION: To amend the 2024 budget to increase Fund Balance for Budget and create and increase Transfer to Municipalities - Fund Balance to distribute funds back to municipalities.

SUGGESTED CONTENT: The Binghamton-Johnson City Joint Sewage Board requests the owners pass legislation to amend the 2024 Budget to increase Fund Balance for Budget ES.49999 by \$4,001,869.69 and create and increase Transfer to Municipalities - Fund Balance ES8130.54888 in the amount of \$4,001,869.69.

BINGHAMTON-JOHNSON CITY SEWAGE TREATMENT PLANT
4480 Old Vestal Road
Vestal, NY 13850

November 6, 2024

George Kolba Jr Chairman
and Members of the Board
Joint Sewage Treatment Board
4480 Old Vestal Road
Vestal, NY 13850

Re: Binghamton-Johnson City Sewage Treatment Facility
Refund Regarding Capital Projects

Dear Chairman Kolba and Members of the Board,

The City of Binghamton and the Village of Johnson City, as the owners of the Binghamton-Johnson City Joint Sewage Plant, are directing the Joint Sewage Board to refund \$4 million among all municipal users. This request is based on a total of \$8.3 million in accumulated operating fund balance.

In the past, the municipalities have seen refunds based on unused capital projects, and over the years the plant has accumulated significant operating fund balances. Operations such as this Enterprise fund are funded as user fees are collected, thus only needing one quarter of the fund balance to maintain operations. The plant will also maintain its capital reserves fund balance to pay for any capital items it deems necessary and appropriate.

At a time when municipalities are struggling to keep tax increases below the state mandate cap and minimizing increases to water/sewer rates, the Owners feel strongly that these excess funds will be better utilized in the hands of each municipality.

This refund should be completed through a budget amendment Resolution reducing fund balance and increasing payments to owners and municipalities. The money will then be distributed back to the municipalities based on the 2023 final billing formula. The municipality can choose to have the money refunded or apply the funds as a credit toward its 2025 bill.

Time is of the essence so this can all be accounted for in the municipalities 2024 financials. Please make the application for a budget amendment by no later than November 27, 2024, so it can be approved by the respective legislative bodies as soon as possible.

Thank you for your anticipated cooperation.

By: _____
Jared M. Kraham, Mayor
City of Binghamton

Date: _____

By: _____
Martin Meaney, Mayor
Village of Johnson City

Date: _____

Net Distribution of \$4,001,869.69 Fund Balance Refunds Based on 2023 Billable Flow Proportions

Municipality	100 cu. ft. units Billed	Gallons Billed	% of Flow Side Billed Flow	% of Total Billed Flow	Gross Share of \$4,001,869.69 Refund
BINGHAMTON FLOW SIDE (listed by order of total flow magnitude)					
City of Binghamton	1,481,983	1,108,604,877	63.60%	47.61160%	\$1,905,354.26
Town of Vestal	186,195	139,284,111	7.99%	5.98188% *	\$239,386.98 *
Town of Kirkwood	268,545	200,886,446	11.52%	8.62753%	\$345,262.64
Binghamton University (Vestal Campus only)	173,386	129,702,274	7.44%	5.57036%	\$222,918.72
Town of Dickinson	81,938	61,294,135	3.52%	2.63242% **	\$105,345.96 **
Town of Binghamton	51,260	38,345,302	2.20%	1.64683%	\$65,903.90
Village of Port Dickinson	35,927	26,875,374	1.54%	1.15423%	\$46,190.59
Town of Conklin	37,776	28,258,528	1.62%	1.21363%	\$48,567.81
Town of Fenton	13,177	9,857,121	0.57%	0.42334%	\$16,941.39
subtotal for side	2,330,187	1,743,108,169	100.00%	74.86%	\$2,995,872.25
JOHNSON CITY FLOW SIDE (listed by order of total flow magnitude)					
Village of Johnson City	455,980	341,098,145	58.27%	14.64925%	\$586,243.86
Town of Vestal	222,922	166,757,929	28.49%	7.16181% *	\$286,606.11 *
Town of Dickinson	33,729	25,231,149	4.31%	1.08361% **	\$43,364.66 **
Town of Union	69,833	52,238,929	8.92%	2.24352%	\$89,782.81
subtotal for side	782,464	585,326,152	100.00%	25.14%	\$1,005,997.44
2015 TOTAL	3,112,651	2,328,434,321		100.00000%	\$4,001,869.69

FOOTNOTES -

* - the Town of Vestal is the Facilities' largest Outside User (third largest User overall); its combined flow / billing information is computed as follows:

Town of Vestal - Bgm	186,195	139,284,111	5.98188%	\$239,386.98
Town of Vestal - JC	222,922	166,757,929	7.16181%	\$286,606.11
	409,117	306,042,040	13.14368%	\$525,993.09

** - the Town of Dickinson is the Facilities' fourth-largest Outside User (sixth largest User overall); its combined flow / billing information is computed as follows:

Town of Dickinson - Bgm	81,938	61,294,135	2.63242%	\$105,345.96
Town of Dickinson - JC	33,729	25,231,149	1.08361%	\$43,364.66
	115,667	86,525,284	3.71603%	\$148,710.62

CONVERSION FACTORS:

748.055056852184 gallons per 100 cu. ft
 1 gallon = 0.13368 cu. ft.
 1,000 gallons = 133.68 cu. ft.

Binghamton-Johnson City Joint Sewage Board

**Net Distribution of \$4,001,869.69 Fund Balance Refunds
Based on 2023 Billable Flow Proportions**

CALCULATIONS

OPERATING FUND BALANCE FROM 2023 AUDIT	8,310,784.91
FUND BALANCE RESERVES	(1,431,103.19)
NET OPERATING FUND BALANCE	<u>6,879,681.72</u>
2025 ONE (1) QUARTER OPERATING BUDGET	(2,775,200.00)
NET EXCESS FUND BALANCE AVAILABLE	<u>4,104,481.72</u>
2.5% CONTINGENCY FUND BALANCE	(102,612.04)
NET EXCESS FUND BALANCE FOR DISTRIBUTION	<u><u>4,001,869.68</u></u>



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Date Submitted: _____

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Applicant Presenting RL at Work Session

Billie J. Goodson

Business Manager

(607) 729-2975

(Name)

(Title)

(Phone number)

Additional Presenters:

To Be Completed By Applicant

Proposed Title:

Ordinance to amend the BJCSB 2024 Budget to increase State Retirement by reducing Personal Services - Hourly.

Executive Summary (Explain why legislation is necessary):

The Binghamton-Johnson City Joint Sewage Board requests the owners pass legislation to amend the 2024 Budget to increase State Retirement - Salaried ES9010.58000A.JS1SL by \$26,000.00 and State Retirement - Hourly ES9010.58000A.JS2HR by \$34,000.00 by decreasing Personal Services Hourly ES8130.51000.JS2HR in the amount of \$60,000.00.



Effective Date (if applicable): 12/4/24

Budget transfer or amendment: RL Budget Transfer Worksheet must be attached w/ Department. Head signature.
RL related to a grant: RL Grant Worksheet must be attached.

RL related to previously adopted legislation: Perm. Number:

Adoption Date:

Contract: Person/Company:

Total Cost: \$0.00

Funds available in Budget Line: \$ 0.00

Title:

Public Hearing required? Yes Not Applicable

SEQRA required? Yes Not Applicable

Additional information related to this RL attached? Yes No

Expedition requested for this RL? Yes No

Please explain why expedition is necessary:

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Adopted Budget Year Amended: 2024 **Department:** BJCJSTP
Department Head Signature: _____

Transfers						
Transfer From (Decrease)			 	Transfer To (Increase)		
Amount	Budget Line	Budget Line Title		Amount	Budget Line	Budget Line Title
\$ 60,000.00	ES8130.51000.JS2HR	Personal Services Hourly	\$ 26,000.00	ES9010.58000A.JS1SL	State Retirement - Salaried	
			\$ 34,000.00	ES9010.58000A.JS2HR	State Retirement - Hourly	
\$ 60,000.00			\$ 60,000.00			

Revenue & Fund Balance Amendments				
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Requested by: Binghamton-Johnson City Joint Sewage Board
Title & Department, if applicable: POC: Billie J. Goodson
Address: 4480 Vestal Road
Vestal, NY 13850
Telephone: 729-2975

SUGGESTED TITLE: Ordinance to amend the BJCSB 2024 Budget to increase State Retirement by reducing Personal Services - Hourly.

PURPOSE OF LEGISLATION: To amend the 2024 budget to increase State Retirement Hourly and State Retirement Salaried by reducing Personal Services Hourly.

SUGGESTED CONTENT: The Binghamton-Johnson City Joint Sewage Board requests the owners pass legislation to amend the 2024 Budget to increase State Retirement - Salaried ES9010.58000A.JS1SL by \$26,000.00 and State Retirement - Hourly ES9010.58000A.JS2HR by \$34,000.00 by decreasing Personal Services Hourly ES8130.51000.JS2HR in the amount of \$60,000.00.

BINGHAMTON-JOHNSON CITY JOINT SEWAGE BOARD

RESOLUTION DETERMINING A SOLE SOURCE FOR FLEET PUMP AND SERVICE GROUP

MOTION BY: _____

SECONDED BY: _____

WHEREAS, the Binghamton-Johnson City Joint Sewage Treatment Plant is in need of Xylem Flygt products; and

WHEREAS, the [Plant Superintendent/Business Manager/Facilities Engineer] has advised the Board that, to the best of [her/his] knowledge, following research on the issue, Fleet Pump & Service Group is the sole source of Xylem Flygt products, and that there is no competing source thereof; and

WHEREAS, the [Plant Superintendent/Business Manager/Facilities Engineer] has received correspondence from Mike Wallace of Xylem Inc., confirming that Fleet Pump and Service Group is the sole source of Xylem Flygt products; and

WHEREAS, based upon these representations, the Board has concluded that the [goods/services] to be acquired from Fleet Pump and Service Group have unique benefits and that no other product or service can compare; now, therefore, be it

RESOLVED that, in accordance with both General Municipal Law Section 103 and the Board's Procurement Policy, Fleet Pump and Service Group is the sole source of Xylem Flygt products; and be it further

RESOLVED that, upon approval of the Plant Superintendent and/or the Board, as required by the Board's Procurement Policy, the Plant may acquire Xylem Flygt products from Fleet Pump and Service Group, without soliciting bids or quotes, provided that the cost thereof is reasonable for the product offered; and be it further

RESOLVED that, this determination will remain in effect for one year from the date of adoption.

VOTE: ____ AYE, ____ NAY, ____ ABSENT, ____ ABSTAIN

CARRIED: _____ YES _____ NO

Date: _____

Xylem Inc.
4828 Parkway Plaza Blvd.
Charlotte, NC 28217

January 2nd, 2024

Re: Flygt Products Sales and Service

To Whom it May Concern,

Please be advised that G.A. Fleet Associates and affiliate Fleet Pump & Service Group, Inc., are the EXCLUSIVE distributor of Xylem Flygt products in the entire States of New York, & Connecticut., which includes Flygt Pumping Equipment, Multitrode controllers, and associated products. In addition, Fleet Pump & Service Group, Inc. are the EXCLUSIVE authorized service, repair, and warranty center for the States of New York & Connecticut as well. Thank you for your interest in Xylem Flygt & Multitrode products. Please feel free to contact me if you have any questions regarding distribution of Flygt products or any other matter. Regards,

Sincerely,

Mike Wallace
Flygt Sales Leader Northeast
704-351-6454
mike.wallace@xylem.com

November 12, 2024

Polydyne, Inc.
1 Chemical Plant Road
Riceboro, GA 31323
Attn: Boyd Stanley

Attention: Boyd Stanley

RE: Award of Contract; Agreement – Liquid Polymer Flocculants

Dear Mr. Stanley:

At a meeting of the Binghamton-Johnson City Joint Sewage Board (“the Board”) on November 12, 2024, the Board authorized me to forward to your Company a letter agreement. The Board accepted your Company’s Bid Proposal dated October 31, 2024, to supply Dewatering/Thickening Polymer Flocculants and CEPT/Actiflo Polymer Flocculants as stated in the Invitation to Bid issued by the Board for a twelve-month period beginning January 1, 2025, at a unit price of \$1.21 per pound and \$1.20 per pound respectively. That agreement included an option to renew for four (4) additional one (1) year increments under all previously stated terms and conditions.

Together with your company’s Bid Proposal, the Board received from your Company a Statement of Non-Collusion, a Bid security, and Ordering Information. These documents, although not attached hereto, together with the Invitation to Bid issued by the Board, are incorporated into this agreement.

If your Company is in agreement with the terms herein, please have an authorized representative of your Company execute this letter agreement in the spaces provided below, and then return the original to the Board. A copy of this letter agreement is enclosed for your records.

Upon the Board’s receipt of this signed agreement, the Board will release the Bid Bond or return the security check.

Sincerely,

George Kolba, Jr.
Chairman

ACCEPTED:

Polydyne, Inc.

by: _____
(signature)

(printed name and title)

Date: _____

10/31/2024
2:00PM

BJCWTP Bid Tabulation

Project: Polymer Flocculants						
Name of Contractor(s):	Solenis LLC		Polydyne, Inc			
Non-Collusion Statement/Affidavit Attached:	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Bid Bond or Check Attached:	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Signed Proposal Sheet Attached:	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Contact/Ordering Information Attached:	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Item	Unit Price	Total	Unit Price	Total	Unit Price	Total
DEWATERING/THICKENING 295,000	\$1.38/pound	\$ 407,100.00	\$1.21/pound	\$ 356,950.00		
CEPT/ACTIFLO 70,000	\$1.30/pound	\$ 91,000.00	\$1.20/pound	\$ 84,000.00		
Solenis wrote in a option b for dewatering	\$1.40/pound	\$ 413,000.00				
Total Amount of Bid:		\$ 911,100.00		\$ 440,950.00		